**13th International Scientific Conference “People, Buildings and Environment 2018”**

**October 17 - 19, 2018, Brno, Czech Republic**

**REGISTRATION FORM**

Please complete this registration form clearly and return by e-mail latest until **15th May 2018**. E-mail: pbe@fce.vutbr.cz

**Delegate**

Degree

Surname       First name

Institution

ID       VAT no.

Address

Country

Tel       Fax

E-mail

**Papers** (please submit your paper/papers together with this Registration Form)

Title of paper no. 1

Title of paper no. 2

**Registration Fees (incl. VAT)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Fee Type** |  | **EARLY BIRD****Until Jul 1** | **STANDARD****Until Aug 1** | **LATE****After Aug 1** |
| Participant | [ ]  | 400 €  |  450 €  | - |
| Additional fee for 2nd paper | [ ]  | 200 €  |  250 €  | - |
| Accompanying Person | [ ]  | 250 €  |  275 €  |  300 €  |

The detail description of registration fees is introduced on the 3rd page.

The place of performance is in the Czech Republic, therefore the price is incl. VAT pursuant to Section 10b of Act No. 235/2004 Coll., On Value Added Tax. Employees of Brno University of Technology pay the amount without VAT.

**Type of presentation** (Select one option)

Paper no. 1 [ ]  Oral [ ]  Poster

Paper no. 2 [ ]  Oral [ ]  Poster

**Vegetarian Meal** (Please mark if you require vegetarian meal)

[ ]  I require vegetarian meal

**Note for the Organizing Committee**

**Method of Payment**

In the case of bank transfer please fax us a copy together with Registration Form. **Amount should be net of bank commission!** Payment instruction for bank transfer:

Beneficiary: Fakulta stavební, Veveří 331/95, 602 00 Brno, Czech Republic

 VAT Number: CZ00216305

 ID: 00216305

Bank: ČSOB, a.s.

Bank address: Milady Horákové 6, 601 79 Brno, Czech Republic
Account no.: 1017 324 663 / 0300
Variable symbol: 12800001
IBAN: CZ15 0300 0000 0010 1732 4663
BIC (SWIFT): CEKOCZPP

Currency: EUR

Bank code: 0300

**Please note surname, name!**

The tax document will be draw up after the paying of the registration fee.

**Please take into account the payment on-site is not possible!**

**Cancellation and Refund:**

Registration policy: In case of cancellation processing fee of EUR 20.00 will be charged, per cancellation. After September 1, 2018 there will be no refund.

All refunds will be handled after the end of the Conference.

**Description of registration fees:**

Conference fee includes:

* *Participants:* presentation (oral or poster) and publishing of 1 accepted paper, entrance to all conference sessions, conference materials, refreshment during the breaks, welcome drink, 2 lunches, gala dinner, organizational costs and excursion
* *Additional fee for the 2nd paper:* presentation (oral or poster) and publishing of the second accepted paper of the same author delegate.
* *Accompanying person:* entrance to all conference sessions, refreshment during the breaks, welcome drink, 2 lunches, gala dinner, organizational costs and excursion

The payment of Early Bird registration fee has to be realized until 1st July 2018.

The payment of Standard registration fee has to be realized until 1st August 2018.

**Consent to the Processing of Personal Data:**

I agree to the collection, preservation and processing of personal data contained in this form, by the conference organizer. This consent is granted for all of the information contained in this form. I am familiar with all completed parts of this form, and I declare that all information are accurate and truthful and are provided voluntarily.

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